

**EAST LYME WATER & SEWER COMMISSION  
REGULAR MEETING  
Tuesday, DECEMBER 15th, 2009  
MINUTES**

The East Lyme Water & Sewer Commission held a Regular Meeting on Tuesday, December 15, 2009 at the East Lyme Town Hall, 108 Pennsylvania Avenue, Niantic CT. Chairman Formica called the Regular Meeting to order at 7:00 PM.

**PRESENT:** Paul Formica, Chairman, Steve DiGiovanna, Dave Zoller, Roger Spencer, Dave Murphy, Joe Mingo, Carol Russell, Dave Bond

**ALSO PRESENT:** Don Iannicelli, Geo-Insight  
Brad Kargl, Municipal Utility Engineer  
Michael Giannattasio, Director of Public Works

**ABSENT:** Mary Cahill

**1. Call to Order**

Chairman Formica called the Regular Meeting of the East Lyme Water & Sewer Commission to order at 7:00 PM and led the assembly in the Pledge of Allegiance.

**2. Approval of Minutes**

◇ **Regular Meeting Minutes – November 24, 2009**

Mr. Formica called for a motion or any discussion or corrections to the Regular Meeting Minutes of November 24, 2009 -

Mr. Zoller said that on Page 2 on the Vote for MOTION (5) that he recalled that Mr. Mingo had abstained which would make the Vote 6 – 0 – 1. (Abstained: Mr. Mingo)

Mr. Mingo said that he had abstained for the vote on that particular motion.

**\*\*MOTION (1)**

**Mr. DiGiovanna moved to approve the Regular Meeting Minutes of November 24, 2009 as amended.**

**Mr. Spencer seconded the motion.**

**Vote: 7 – 0 – 1. Motion passed.**

**Abstained: Mr. Bond**

**3. Delegations**

Mr. Formica called for anyone who wished to speak under delegations.  
There were none.

**4. Billing Adjustment Requests**

Mr. Kargl said that he currently has four (4) in progress that should be ready for the next meeting of the Commission.

**5. Approval of Bills – from Attachment A**

Mr. Formica called for a motion on the Darrow Pond bills.

**\*\*MOTION (2)**

**Mr. DiGiovanna moved to approve payment of the following Darrow Pond bills: Holdridge – Invoice #201925 in the amount of \$65.94; True Value – Invoice #045015 in the amount of \$34.99 and ALTA Environmental Corp – Invoice #5816 in the amount of \$3,188.39.**  
**Mr. Zoller seconded the motion.**  
**Vote: 8 – 0 – 0. Motion passed.**

Mr. Formica called for a motion on the Regional Interconnection bill.

**\*\*MOTION (3)**

**Mr. Zoller moved to approve payment of the following Regional Interconnection bill: Geolnsight Inc. - Invoice #21481 in the amount of \$3500.00.**  
**Mr. DiGiovanna seconded the motion.**  
**Vote: 8 – 0 – 0. Motion passed.**

Mr. Formica called for a motion on the Chlorination – Construction Phase Services bill.

**\*\*MOTION (4)**

**Mr. Zoller moved to approve payment of the following Chlorination bill: Maguire Group - Invoice #13 in the amount of \$5700.00.**  
**Mr. Spencer seconded the motion.**  
**Vote: 8 – 0 – 0. Motion passed.**

Mr. Formica called for a motion on the Replacement Well 3B bill.

**\*\*MOTION (5)**

**Mr. DiGiovanna moved to approve payment of the following Replacement Well 3B bill: Maguire Group - Invoice #14 in the amount of \$3,250.00.**  
**Mr. Spencer seconded the motion.**  
**Vote: 8 – 0 – 0. Motion passed.**

## **6. Water Supply Improvement Project Updates**

### **• Regional Interconnection**

Mr. Kargl reported that they had met with New London and discussed the interconnection concept. They tossed around a lot of good ideas and the suggestion was made of possibly eliminating the booster pump station that they were going to put on the New London property. He said that he and Mr. Iannicelli and Mr. Clark would meet with the New London people again this week.

Mr. Iannicelli reported on the hydraulics and passed out a plan on the four tank sites to the Commissioners. He said that the locations were based on the ability to get the property and the elevation of the property. He also passed out a map showing a visualization of the sites. He noted that at the meeting in New London that Mr. Kargl had mentioned that they had also worked on some draft language.

### **• System-wide chlorine Disinfection Project**

Mr. Kargl reported that the loan agreement with the State is in process and that a sign will be placed stating that Federal monies were funding some of the project. They plan on starting construction in January and finishing by June. He noted that the funding has a lot of red tape paperwork which requires a lot of tracking. He said that they would also be holding more public information sessions.

Mr. Formica suggested that they play the DVD on chlorination that they have on Channel 22 at many various times so that people will see it.

Mr. DiGiovanna asked if they would phase the chlorination in by wells.

Mr. Kargl said yes, that was the plan and that Well 3B is likely the first phase which would include the beach areas. He noted that it will be a year long phase in process. He said that prior to this that the system would have to be flushed extensively throughout the process and that he wants that to be a part of the informational process as they typically have issues with regular flushing because people don't see the notices and the water, during the process comes up dirty before it flushes clean.

- **Replacement Well 3B**

Mr. Kargl reported that Maguire is working on the lagoon relocation and that C.H. Nickerson is not working on the building foundation as they will not be in Town until February. They are working on the plans.

### **7. Saunder's Point Sewer Extension Feasibility Study**

Mr. Kargl reported that they had received a draft of the Scope of Work that was provided to them by Weston & Sampson in their yellow folders and that the estimated cost is \$147,000. He said that as they had just received it that he and Mr. Giannattasio would review it closely and it could very well be pared down. He said that they would also have to send a copy to the DEP for review as they are looking for grant funds for this project.

### **8. Wastewater Facilities Plan Final Billing and Contract Reconciliation**

Mr. Giannattasio reported on the Clean Water Fund Reimbursement sheet that they had in their packets and the Facilities Plan that they hired Fuss & O'Neill to do and which was started in 2004-2005. The plan has been completed and the sheet is a composite of all of the monies that they have paid for it and they are now looking for reimbursement of 55% of the \$187,000 that they have spent on this mandated plan. He said that the State wants to see a composite of all of the bills that were paid so they have put it into a spreadsheet listing. He asked that they make a motion to approve the listing of all of the invoices as a composite so that they can seek reimbursement. The listing was compiled from the various invoices that they have already approved as a Commission.

#### **\*\*MOTION (6)**

**Mr. Zoller moved to approve invoices dated April 26, 2004 through November 25, 2009 as listed in Clean Water Fund Reimbursement Form, Payment Request No. 1 for the completion of the Wastewater Collection System Capacity Analysis Planning Report and amendments up to the amount of \$187,220.72.**

**Mr. DiGiovanna seconded the motion.**

Mr. Murphy and Ms. Russell questioned the fact that they were not a member of the Commission when some of the bills were approved for payment.

Mr. Giannattasio said that the Commission as a whole approved the various bills and the project.

**Vote: 7 – 0 – 1. Motion passed.**

**Abstained: Ms. Russell**

### **9. Communications**

#### **◇ See Correspondence Log**

There was no discussion.

### **10. Chairman's Report**

Mr. Formica thanked the Commission members for these past two years and staff, Mr. Giannattasio and Mr. Kargl for all of the hard work on the direction that they have taken on these important projects. He said that he looks forward to two more years.

### **11. Staff Updates**

#### **a. Water Department Monthly Report**

Mr. Kargl noted that there is a malfunctioning meter at Camp Rell and that they will have to estimate the usage based on the past usage and past billings until it is fixed.

#### **b. Sewer Department Monthly Report**

There was no discussion.

**c. Tri-town Wastewater Capacity Study**

Mr. Kargl noted that they will be holding a meeting soon and that the Scope of Work is being reviewed by the DEP.

**d. Crossley Court Sewer Extension**

Mr. Kargl said that they are almost complete with plans and specs for this.

**e. Other**

There was none.

**12. New Business**

There was none.

**13. ADJOURNMENT**

Mr. Formica called for a motion to adjourn.

**\*\*MOTION (7)**

**Mr. DiGiovanna moved to adjourn the December 15, 2009 Regular Meeting of the East Lyme Water & Sewer Commission at 8:22 PM.**

**Mr. Zoller seconded the motion.**

**Vote: 8 – 0 – 0. Motion passed.**

Respectfully submitted,

Karen Zmitruk,  
Recording Secretary