

REGISTRATION POLICIES

Program Information

The East Lyme Parks and Recreation Department reserves the right to reschedule, relocate, or cancel any announced program due to facility availability and public response. The Parks and Recreation Department may also establish minimum or maximum class sizes to ensure appropriate instructor-to-participant ratios.

Registration Information

Program Registration Hours: Monday-Friday 8:30-4:00pm.

There are two ways to register for programs: In person at the Parks and Recreation Department office in the E. Lyme Library/Community Center on Society Road or by mail. Programs limiting the number of participants will be determined on a first-come-first-served basis. Non-residents will be charged an additional \$5 fee for programs.

Payment

Payment must be made **in full** at the time of registration, without exception. We accept cash, Visa/MasterCard, and checks made payable to “**The Town of East Lyme.**” Returned checks will be charged a \$20 fee.

Refunds

There are no refunds unless extenuating circumstances occur during a program session.

Cancellation

All program cancellations due to inclement weather will be announced on local radio stations. If schools close due to weather or other circumstances, then programs held at affected schools will be cancelled. Cancellation of evening programs held at E. Lyme Library/Community Center will be announced on our Activities Hot Line, 739-5828 after 4:00 P.M.

Special Needs

The Parks and Recreation Department makes every effort to have programs and facilities that are appropriate and accessible for all ages and abilities and seeks to ensure that all programs and activities are available to East Lyme residents with physical and mental disabilities. We provide accommodations when necessary to allow your participation. Please check with our office for programs being offered within the region.

Dogs

State Statue 22-364 states that dogs must be under the direct control of their owners at all times, when using town parks. It is the dog owner's responsibility to clean up all waste. Dogs will be allowed on Town beaches from October 1 to April 30, and year round on Amtrak Beach. Dogs are not permitted on the Niantic Bay Boardwalk at any time during the year.



Hey— Where is my Class?

Nothing kills a recreation program faster than residents who wait until the last minute to register. There is a point when a program must be cancelled or modified if there is insufficient registration.

All programs require a high level of coordination often including facility scheduling, staffing, volunteer recruitment and purchasing of supplies. Be considerate by planning ahead. This will aid in the continuation of our exceptional programs.

So please, if you know you would like to take a class, register early. Then everyone will get a chance to participate. Thank you !

Directions To The

East Lyme Parks And Recreation Office From I-95:

- Take Exit 74; turn right onto Flanders Rd (CT-161).
- Turn right onto Society Rd. (Clauson's Nursery is on the corner.)
- Turn right immediately after Lillie B. Haynes Elementary School, following the signs to the East Lyme Library/Community Center.
- The Parks and Recreation Office is part of the East Lyme Library/Community Center complex.

